

**Name of the Study: Study on estimation of per ton KM rate for transportation of fertilizer by road from plant/port in select districts of the Country.**

**General Instructions for filling the questionnaire**

1. There are six proformas of the questionnaire divided into General Information, Reconciliation Statement, Proforma C-1, Proforma C-2, Proforma C-3 and Proforma C-4.
2. Please read the instructions carefully printed below each of the proformas before filling-in the data.
3. The information/data is required to be submitted for three financial years i.e. 2007-08, 2008-09 and 2009-10.
4. General information of the company is to be provided in "General Information" proforma.
5. Expenditure incurred on freight, transportation, loading, unloading and service tax and its reconciliation with audited annual accounts has to be furnished in the Reconciliation Statement.
6. State-wise transportation of fertilizer by rail/road separately for each year is to be furnished in Proforma C-1.
7. The district-wise movement of fertilizer by road separately for each year is to be furnished in Proforma C-2.
8. The primary cost incurred on transportation of fertilizer on movement to block separately for each year is to be furnished in Proforma C-3.
9. Details of transportation cost and contract/agreement with transporter is to be provided in Proforma C-4 separately for each year.
10. Any other issues that the Company wants to bring to the notice of the Commission must be given in a separate note.
11. The information/data in respect of districts that were newly created has to be furnished from the date of their creation.
12. Please furnish copy of audited annual accounts for the year 2007-08, 2008-09 and 2009-10.