

No. A-12035/2/2020-Admn
Government of India
Ministry of Commerce & Industry
Department for Promotion of Industry and Internal Trade
TARIFF COMMISSION

7th Floor Lok Nayak Bhavan,
Khan Market, New Delhi
Dated: 21 August, 2020

CONTRACTUAL ENGAGEMENT OF CONSULTANTS

Subject: Engagement of Retired Under Secretary/Section Officer as Consultant in Tariff Commission, Department for Promotion of Industry and Internal Trade.

Tariff Commission is an attached Office under the aegis of Department for Promotion of Industry Policy and Internal Trade (DPIIT), Government of India. Tariff Commission invites applications for engagement of Consultants from retired Under Secretary/Section Officer from Central Government Ministries/Departments/PSUs on Contract Basis. The engagement of Consultants shall be subject to the following terms and conditions:-

- i. The engagement shall initially for a period of one year, which may be extended for another one year, subject to the approval of Competent Authority and limitation of age i.e. not exceeding 65 years during the consultancy period.
- ii. Working hours shall be from 9.30 a.m. to 6.00 p.m.
- iii. Consultants shall be eligible for 8 days leave during the period of one year. However, unavailed leave cannot be carried forward, in case of extension beyond one year.
- iv. The engagement may be terminated at any time by the Government without assigning any reason.
- v. The consultancy fee would be last basic pay minus pension.
- vi. No TA/DA will normally be admissible.
- vii. The retired officer should have experience in the field of Establishment, General Administration, Finance, Vigilance, Court cases etc.

2. The persons who fulfill the eligibility criteria and are willing to offer their services as consultant, may submit their applications in the prescribed proforma (enclosed) latest by 30th September, 2020 to Secretary, Tariff Commission, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.


(Manoj Kumar)
Deputy Director (Admn)
011-24650507

PROFORMA
 ENGAGEMENT AS CONSULTANTS IN TARIFF COMMISSION
 DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE, 7TH FLOOR
 LOK NAYAK BHAVAN, KHAN MARKET, NEW DELHI

1. Name :
2. Father's Name :
3. Date of Birth: :
4. Mobile No. :
5. Address for communication :
6. Date of Joining in Government Service :
7. Date of Retirement :
8. Name of the Ministry/Department from Which retired :
9. Last Pay drawn (Basic Pay) (Please attach a copy of PPO) :
10. Educational Qualification :
11. Details of knowledge in computer :
12. Positions held during last ten years of service :

S.No.	Designation & Place of posting including the name of the Ministry/Department	Scale of Pay	From	To	Nature of work performed
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(Name and Signature of the Applicant)

Place:
Date: